

Financial Statements

Family First, Inc.

December 31, 2019

FAMILY FIRST, INC.

Financial Statements

December 31, 2019

(With Independent Auditor's Report Thereon)

FAMILY FIRST, INC.

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Independent Auditor's Report

The Board of Directors
Family First, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of Family First, Inc. which comprise the statement of financial position as of December 31, 2019, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also

includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Family First, Inc. as of December 31, 2019, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was performed for the purpose of forming an opinion on the financial statements of Family First, Inc. taken as a whole. The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance, is presented for purposes of additional analysis as required by Section 215.97 of the Florida Statutes of the Florida Single Audit Act and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated March 26, 2020 on our consideration of the Family First, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Family First, Inc.'s internal control over financial reporting and compliance.

Schaefer, Tschoeg, Whitcomb, Mitchell & Shuilen, LLP

Maitland, Florida
March 26, 2020

FAMILY FIRST, INC.

Statement of Financial Position

December 31, 2019

Assets

Current assets:

Cash and cash equivalents	\$ 1,529,914
Investments (note 3)	15,120
Accounts receivable	157,268
Pledges receivable	<u>25,800</u>

Total current assets 1,728,102

Other assets, net (note 4) 35,000

Property and equipment, net (note 5) 44,849

Total assets \$ 1,807,951

Liabilities and Net Assets

Current liabilities:

Accounts payable	\$ 41,960
Deferred revenue	<u>84,394</u>

Total current liabilities 126,354

Commitment (note 6)

Net assets without donor restrictions 1,681,597

Total liabilities and net assets \$ 1,807,951

See accompanying notes to financial statements.

FAMILY FIRST, INC.

Statement of Activities

Year ended December 31, 2019

Net assets without donor restrictions:

Public Support and Revenues:

Contributions	\$ 2,423,105
Fee for services	165,606
Government grants	1,922,116
Registration fees	23,652
License plate donations	172,850
Special events	70,777
Less direct benefit costs to donors	(55,966)
In-kind contributions (note 1)	3,822,656
Investment income	16,594
Other income	16,269

Total revenues	<u>8,577,659</u>
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Expenses:

Program services	7,406,391
Supporting Services:	
Management and general	239,813
Fundraising	<u>318,622</u>

Total expenses	<u>7,964,826</u>
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Change in net assets	612,833
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Net assets at beginning of year	<u>1,068,764</u>
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Net assets at end of year	<u><u>\$ 1,681,597</u></u>
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See accompanying notes to financial statements.

FAMILY FIRST, INC.

Statement of Functional Expenses

Year ended December 31, 2019

			Strong Families/ Domestic Violence Campaign	Family Strengthening/ Adoption Outreach - FL	APD Literacy Campaign	Family Strengthening/ Adoption Outreach - IN	Family Strengthening/ Adoption Outreach - SC	Family Minute	iMom	Family First License Plate	Total Program Services	Management and General	Fundraising	Total
	All Pro Dad	APDP School Programs												
Salaries and benefits	\$ 458,694	-	266,177	98,648	151,364	75,268	78,375	202,198	239,214	-	1,569,938	222,910	217,933	2,010,781
Accounting and legal	20,682	-	9,500	-	-	-	-	128	151	-	30,461	99	139	30,699
Advertising	5,819	636	175,283	59,746	110,873	112,853	34,004	1,001	44,714	-	544,929	-	-	544,929
Bank charges and credit card fees	2,365	75	-	-	-	-	-	64	88	-	2,592	564	11,532	14,688
Catering and fundraising	-	-	-	-	-	-	-	-	-	-	-	-	9,999	9,999
Computer consultants and maintenance	36,659	-	6,358	4,768	-	-	4,200	6,614	8,317	-	66,916	5,066	7,150	79,132
Conference and meetings	8,012	3,323	-	-	-	-	-	500	677	-	12,512	318	6,651	19,481
Depreciation	6,450	-	-	-	-	-	-	2,367	1,643	-	10,460	1,512	1,074	13,046
Displays and signage	444	-	602	-	-	712	256	-	-	-	2,014	-	-	2,014
Dues, books and subscriptions	3,275	-	-	2,000	-	-	-	618	725	-	6,618	473	668	7,759
Equipment lease	4,913	748	2,373	404	-	2,684	963	927	1,088	-	14,100	710	1,002	15,812
Event facilities	-	-	15,000	-	-	5,090	50	-	-	-	20,140	-	1,000	21,140
In-kind media	381,481	-	373,949	-	-	-	-	3,067,226	-	-	3,822,656	-	-	3,822,656
Insurance	6,923	-	598	-	-	-	-	1,306	1,533	-	10,360	1,001	1,412	12,773
Licenses and taxes	404	-	-	-	-	-	-	76	90	-	570	58	82	710
Office lease	19,697	-	14,043	10,485	14,608	10,485	9,362	3,717	4,361	-	86,758	2,847	4,018	93,623
Postage and shipping	6,921	914	8	-	10,356	4,115	1,391	3,263	791	-	27,759	446	3,496	31,701
Printing and publication	3,973	310	-	-	-	-	-	369	422	100	5,174	236	2,176	7,586
Professional fees	83,352	9,640	191,586	117,933	165,978	117,403	110,324	41,648	24,101	-	861,965	288	13,056	875,309
Promotional products	2,812	862	-	-	-	-	-	-	-	-	3,674	-	4,651	8,325
Repairs and maintenance	2,851	-	598	-	-	-	-	538	631	-	4,618	412	582	5,612
Resource materials	1,464	-	-	3,832	118,768	-	-	-	-	-	124,064	-	456	124,520
Products for sale	9,261	-	-	-	-	-	-	181	254	-	9,696	-	-	9,696
Start-up fees - FFLP	-	-	-	-	-	-	-	-	-	5,754	5,754	-	-	5,754
Supplies	8,081	3,587	4,201	-	-	3,508	1,191	2,971	2,516	-	26,055	978	1,775	28,808
Telephone and internet	10,188	-	3,958	2,070	-	-	1,822	1,923	2,255	-	22,216	1,473	2,079	25,768
Travel	17,757	4,570	4,148	1,703	2,600	12,512	7,822	549	1,002	-	52,663	422	27,691	80,776
Website and e-mail	15,852	356	4,042	5,773	-	-	285	14,049	21,372	-	61,729	-	-	61,729
	<u>\$ 1,118,330</u>	<u>25,021</u>	<u>1,072,424</u>	<u>307,362</u>	<u>574,547</u>	<u>344,630</u>	<u>250,045</u>	<u>3,352,233</u>	<u>355,945</u>	<u>5,854</u>	<u>7,406,391</u>	<u>239,813</u>	<u>318,622</u>	<u>7,964,826</u>

See accompanying notes to financial statements.

FAMILY FIRST, INC.

Statement of Cash Flows

Year ended December 31, 2019

Cash flows from operating activities:	
Change in net assets	\$ 612,833
Adjustments to reconcile changes in net assets to net cash provided by operating activities:	
Depreciation	13,046
Unrealized gain on investment	(8,761)
Changes in assets and liabilities:	
Accounts and pledges receivable	137,381
Other assets	3,000
Accounts payable	(32,937)
Deferred revenue	<u>(165,606)</u>
Net cash provided by operating activities	558,956
Cash flows from investing activities:	
Purchase of property and equipment	(35,167)
Purchase of investments	<u>(6,359)</u>
Net cash used in investing activities	<u>(41,526)</u>
Net increase in cash	517,430
Cash and cash equivalents at beginning of year	<u>1,012,484</u>
Cash and cash equivalents at end of year	<u><u>\$ 1,529,914</u></u>

See accompanying notes to financial statements.

FAMILY FIRST, INC.

Notes to Financial Statements

December 31, 2019

(1) Summary of Significant Accounting Policies

(a) Organization and Purpose

Family First, Inc. (the Organization) is a Florida not-for-profit corporation on a mission to provide parenting, marriage and relational truth that helps people love their family well and gives them greater hope for the future.

(b) Basis of Presentation

The accompanying financial statements are presented on the accrual basis and represent the financial position and results of operations of the Organization.

The Organization has adopted the provisions of FASB Accounting Standards Codification Topic 958, Not-for-Profit Entities.

Unconditional promises to give (pledges) are recorded as receivables and revenue, and the Organization distinguishes between promises received for each net asset category in accordance with donor restrictions, if any.

Net assets and revenue, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

- ◆ Net assets without donor restrictions---Net assets that are not subject to donor-imposed stipulations.
- ◆ Net assets with donor restrictions---Some donors impose restrictions that are temporary in nature, for example, stipulating that resources be used after a specified date, for particular programs or services, or to acquire buildings or equipment. Other donors impose restrictions that are perpetual in nature, for example, stipulating that resources be maintained in perpetuity. Laws may extend those limits to investment returns from those resources and to other enhancements (diminishments) of those resources. Thus, those laws extend donor-imposed restrictions.

FAMILY FIRST, INC.

Notes to Financial Statements

(1) Summary of Significant Accounting Policies (Continued)

(c) Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers highly liquid investments in demand deposit accounts, money market accounts and an original maturity of three months or less when purchased to be cash equivalents.

(d) Investments

Investments in equity securities with readily determinable fair values and all investments in debt securities are measured at fair value based on quoted market prices. Investments that are measured at fair value on recurring basis are classified by level based on an established fair value hierarchy that gives the highest priority to quoted prices in active markets and the lowest priority to unobservable data. The estimated fair value of alternative investments is based on valuations provided by the external investment managers as of the date of their most recent audited financial statements, which are then adjusted for cash receipts, cash disbursements, securities, distributions, and additional investment gains and losses on the underlying securities through December 31, 2019. The Organization believes the carrying amount of these financial instruments is a reasonable estimate of fair value. Gains and losses on market value adjustments and sales are recognized within the statement of activities. Investment income from restricted investments is reported as increases in unrestricted net assets if the restriction expires in the same reporting period.

(e) Contributions

Unconditional promises to give, less an allowance for uncollectible accounts, are recognized as revenues in the period received. Pledges are discounted, using a market discount rate, to present value for collections expected in future years. Accretion of the discount in subsequent years is also recorded as contribution revenue.

The Organization reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or the purpose of the restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Donor restricted contributions, whose restrictions are met in the same reporting period, are reported as unrestricted support.

FAMILY FIRST, INC.

Notes to Financial Statements

(1) **Summary of Significant Accounting Policies (Continued)**

(e) **Contributions (Continued)**

The Organization reports gifts of land, buildings and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

(f) **Property and Equipment**

Property and equipment acquisitions are capitalized at cost when purchased, or at the fair value at the date of gift when donated. Depreciation is calculated using the straight-line method over the estimated useful lives as follows:

<u>Asset</u>	<u>Life</u>
Furniture and fixtures	7 years
Office equipment	5 years
Computer equipment and software	3 years
Leasehold improvements	7 years

(g) **Functional Allocation of Expenses**

The financial statements report certain categories of expenses that are attributable to more than one program or supporting function. Therefore, these expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include depreciation, interest, and office and occupancy, salaries and benefits, all are allocated on the basis of estimates of time and effort.

(h) **Income Taxes**

The Organization follows the provisions of FASB ASC (Accounting Codification) No. 740, Accounting for Uncertainty in Income Taxes. The Organization has not recognized any respective liability for unrecognized tax benefits as it has no known tax positions that would subject the Organization to any material income tax exposure. A reconciliation of the beginning and ending amount of unrecognized tax benefits is not included, nor is there any interest accrued related to unrecognized tax benefits in interest expense and penalties in operating expenses as there are no unrecognized tax benefits.

FAMILY FIRST, INC.

Notes to Financial Statements

(1) Summary of Significant Accounting Policies (Continued)

(h) Income Taxes (Continued)

The Organization is exempt from federal income tax under provision of Section 501(c)(3) of the Internal Revenue Code. In addition, the Organization has been determined by the Internal Revenue Service not to be a private foundation within the meaning of Section 509(a) of the Code. Consequently, no provision for income taxes has been included in the accompanying financial statements.

Under Financial Accounting Standards Board's (the "FASB") Accounting Standards Codification 740, an entity's income tax returns are subject to examination by the applicable taxing authorities. The time period during which a return may be selected by a taxing authority for examination generally ends at the later of three years after the initial due date of the return or three years after the return is filed. At December 31, 2019, the Organization's tax years that remain subject to examination are 2016 – 2018.

(i) Use of Estimates

Management of the Organization has made certain estimates and assumptions relating to the reporting of assets and liabilities and the disclosure of contingent assets and liabilities to prepare these financial statements in conformity with generally accepted accounting principles. Actual results could differ from those estimates.

(j) Fair Value Measurements

ASC 820, Fair Value Measurements, establishes a framework for measuring fair value. That framework provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurement) and the lowest priority to unobservable inputs (Level 3 measurement). The three levels of the fair value hierarchy under ASC 820 are described as follows:

Level 1 – Quoted prices in active markets for identical assets.

Level 2 – Quoted prices for similar assets in active markets or inputs that are observable.

Level 3 – Inputs that are unobservable and significant to the fair value measurement (i.e. cash flow modeling).

FAMILY FIRST, INC.

Notes to Financial Statements

(1) **Summary of Significant Accounting Policies (Continued)**

(j) **Fair Value Measurements (Continued)**

An asset or liability's fair value measurement level within the value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The preceding methods described may produce a fair value calculation that may not be indicative of the realizable value or reflective of future fair values. Furthermore, although management believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

The Organization did not change its valuation techniques during the year.

(k) **Donated Materials**

Donated materials are recorded at fair value unless they pass through the Organization to charitable recipients (i.e., books). Donated materials retained by the Organization for use in programs or administration are recorded at their fair values, as increases in unrestricted net assets. During the year ended December 31, 2019, the Organization received donated television and radio airtime, and billboard space valued at \$3,822,656.

(l) **Fair Value of Financial Instruments, Concentration of Business and Credit Risk**

The Organization's financial instruments are cash and cash equivalents, accounts receivable, short-term contributions receivable, prepaid expenses and other assets, accounts payable and accrued expenses, and deferred revenue.

The recorded values of cash and cash equivalents, accounts receivable, short-term contributions receivable, prepaid expenses and other assets, accounts payable and accrued expenses, and deferred revenue, approximate fair value based on their short-term nature.

Grants and contracts receivable arise as a result of agreements with third parties to provide specified services. The grants and contracts are monitored on a monthly basis and are not collateralized.

FAMILY FIRST, INC.

Notes to Financial Statements

(1) **Summary of Significant Accounting Policies (Continued)**

(l) **Fair Value of Financial Instruments, Concentration of Business and Credit Risk (Continued)**

The Organization maintains its cash balances at certain financial institutions in which balances are insured by the Federal Deposit Insurance Corporation up to \$250,000. During the year, the Organization from time to time may have had amounts on deposit in excess of the insured limits. Management believes the associated risk is minimized by placing such assets with quality financial institutions. The Organization has not experienced any losses on such accounts.

(m) **Long-Lived Assets**

The Organization follows the policy of lifting restrictions on contributions of cash and other assets received for the acquisition of long-lived assets when the long-lived assets are acquired.

In accordance with “Property, Plant and Equipment – Impairment or Disposal of Long-Lived Assets,” FASB Accounting Standards Codification Topic 360 (Topic 360), long-lived assets, such as property and equipment, are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. If circumstances require a long-lived asset be tested for possible impairment, the Organization first compares undiscounted cash flows expected to be generated by an asset to the carrying value of the asset. If the carrying value of the long-lived asset is not recoverable on an undiscounted cash flow basis, an impairment is recognized to the extent that the carrying value exceeds its fair value. Fair value is determined through various valuation techniques including discounted cash flow models, quoted market value and third-party independent appraisals, as considered necessary. No impairment charges have been recorded in the accompanying financial statements related to long-lived assets.

(n) **Subsequent Event**

In preparing these financial statements, the Organization has evaluated subsequent events and transactions for potential recognition and disclosure through March 26, 2020, which is the date the financial statements were available to be issued.

FAMILY FIRST, INC.

Notes to Financial Statements

(2) **Liquidity and Availability**

As of December 31, 2019, the Organization has \$1,728,102 of financial assets available within one year of the balance sheet date to meet cash needs for general expenditure. Financial assets subject to donor or other restrictions that make them unavailable for general expenditure within one year of the balance sheet date were \$0 as of December 31, 2019. The Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

The following table reflects the Organization's financial assets as of December 31, 2019 reduced by amounts that are not available to meet general expenditures within one year of the statement of financial position date.

Cash and cash equivalents	\$ 1,529,914
Investments	15,120
Accounts receivable	157,268
Pledges receivable	<u>25,800</u>
Total financial assets	<u>1,728,102</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 1,728,102</u>

(3) **Investments**

The following table summarizes the valuation of the Organization's financial assets measured at fair value on a recurring basis as of December 31, 2019. All of Family First's investments are considered level 1 instruments and consist of the following at December 31, 2019.

Common stock	<u>\$ 15,120</u>
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Unrealized gains of approximately \$8,761 are included in investment income in the accompanying statement of activities.

(4) **Other Assets**

At December 31, 2019, other assets include a \$60,000 application fee paid to the State of Florida for a specialty license plate. In March, 2005, the plate received final approval by the Florida Cabinet and production of the plate began in June 2005. The application fee is being amortized over a 20-year period. Accumulated amortization at December 31, 2019 was \$45,000.

FAMILY FIRST, INC.

Notes to Financial Statements

(5) Property and Equipment

Property and equipment consists of the following at December 31, 2019:

Furniture and fixtures	\$ 60,444
Office equipment	16,375
Computer equipment and software	94,783
Leasehold improvements	<u>78,851</u>
	250,453
Less accumulated depreciation	<u>(205,604)</u>
	<u>\$ 44,849</u>

(6) Operating Leases

The Organization leases its facilities, certain office equipment and a vehicle under non-cancelable operating leases which expire at various dates through May 2022. Future commitments under these operating leases are as follows:

Year ended December 31:

2020	\$ 64,700
2021	5,760
2022	2,400

Rent expense for operating leases was \$109,437 for the year ended December 31, 2019.

Other Financial Information

FAMILY FIRST, INC.

Schedule of Expenditures of Federal Awards and State Financial Assistance

Year ended December 31, 2019

	<u>Federal CFDA No.</u>	<u>Contract Number</u>	<u>State Expenditures</u>
<u>Federal Awards</u>			
U.S. Department of Justice			
Pass-through State of Florida Department of Children and Families			
Pass-through Florida Coalition Against Domestic Violence			
STOP Violence Against Women	16.588	19-7100-SFDVC	\$ 243,512
Formula Grant Program	16.588	20-7100-SFDVC	<u>82,836</u>
Total U.S. Department of Justice			<u>\$ 326,348</u>
U.S. Department of Health and Human Services			
Pass-through State of Florida Department of Children and Families			
Pass-through Florida Coalition Against Domestic Violence			
Family Violence Prevention	93.671	19-7100-SFDVC	\$ 216,134
and Services/Grants for Battered Women's Shelters and Grants to States and Indian Tribes	93.671	20-7100-SFDVC	<u>97,816</u>
Total U.S. Department of Health and Human Services			<u>\$ 313,950</u>
Total Federal Awards			<u><u>\$ 640,298</u></u>

(Continued)

FAMILY FIRST, INC.

Schedule of Expenditures of Federal Awards and State Financial Assistance (Continued)

Year ended December 31, 2019

	<u>State CSFA No.</u>	<u>Contract Number</u>	<u>State Expenditures</u>
<u>State Financial Assistance</u>			
State of Florida Department of Education			
School and Instructional Enhancement Programs	48.040	29D-90170-9Q001	\$ 314,307
School and Instructional Enhancement Programs	48.040	29D-90170-0Q001	250,000
			<u>\$ 564,307</u>
State of Florida Department of Children and Families			
Pass-through from Florida Coalition Against Domestic Violence			
Strong Families Domestic Violence Campaign	60.134	20-7100-SFDVC	<u>\$ 58,177</u>
State of Florida Department of Children and Families			
Family Strengthening, Public Awareness and Adoption Outreach	60.160	QJ90I	133,333
Family Strengthening, Public Awareness and Adoption Outreach	60.160	LJ992	201,000
			<u>334,333</u>
Total State of Florida Department of Children and Families			<u>\$ 334,333</u>
State of Florida Department of Highway			
Safety and Motor Vehicles			
Family First License Plate	76.075	N/A	\$ 172,850
Family First Voluntary Contribution	76.108	N/A	13,420
			<u>\$ 186,270</u>
Total State of Florida Department of Highway and Motor Vehicles			<u>\$ 186,270</u>
Total Florida State Financial Assistance			<u>\$ 1,084,910</u>
South Carolina Department of Social Services			
Adoption and Foster Care Recruitment			
Promotion Campaign	N/A	4400020770	\$ 200,000
Total South Carolina State Financial Assistance			<u>\$ 200,000</u>

(Continued)

FAMILY FIRST, INC.

Schedule of Expenditures of Federal Awards and State Financial Assistance (Continued)

Year ended December 31, 2019

	<u>State CSFA No.</u>	<u>Contract Number</u>	<u>State Expenditures</u>
<u>State Financial Assistance</u>			
Indiana Department of Child Services			
Foster and Adoptive Home Recruitment and Awareness Campaign	N/A	24430	\$ 125,000
Total Indiana Financial Assistance			<u>\$ 125,000</u>

Note 1 Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards and State Financial Assistance includes the Federal and state grant activity of Family First, Inc. and is presented on the accrual basis of accounting. Family First, Inc. receives Federal and state awards indirectly through pass-through entities. The information in this schedule is presented in accordance with the requirements of the Section 215.97 of the Florida Statutes of the Florida Single Audit Act and Chapter 691.5, Rules of the Florida Department of Financial Services, Florida Administrative Code, Schedule of Expenditures of State Financial Assistance.

Note 2 Major State Projects

Major state projects are identified in the Summary of Auditor's Results Section of the Schedule of Findings and Questioned Costs.

**Report on Internal Control Over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial
Statements Performed in Accordance with *Government Auditing Standards***

Independent Auditor's Report

To the Board of Directors
Family First, Inc.

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Family First, Inc., which comprise the statement of financial position as of December 31, 2019, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated March 26, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Family First, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Family First, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Family First, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the organization's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Family First, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Schaefer, Tschoff, Whittemut, Mitchell & Shuilen, LLP

Maitland, Florida
March 26, 2020

**Report on Compliance for Each Major State Project
and on Internal Control Over Compliance Required
by the Florida Single Audit Act**

Independent Auditor's Report

To the Board of Directors
Family First, Inc.

Report on Compliance for Each State Project

We have audited the Family First, Inc.'s compliance with the types of compliance requirements described in the State of Florida, *State Projects Compliance Supplement*, that could have a direct and material effect on each of Family First, Inc.'s major state projects for the year ended December 31, 2019. Family First, Inc.'s major state project is identified in the summary of the auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with laws, regulations, contracts, and grants applicable to its State projects.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Family First, Inc.'s major state projects based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Section 215.97 of the Florida Statutes of the Florida Single Audit Act.

Those standards and the Florida Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program or state project occurred. An audit includes examining, on test basis, evidence about Family First, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state project. However, our audit does not provide a legal determination of Family First, Inc.'s compliance.

Opinion on Each Major State Project

In our opinion, Family First, Inc. complied, in all material respects, with the types of requirements referred to above that could have a direct and material effect on each of its major state projects for the year ended December 31, 2019.

Report on Internal Control Over Compliance

Management of Family First, Inc. is responsible for establishing and maintaining effective internal control over compliance with requirements referred to above. In planning and performing our audit of compliance, we considered Family First, Inc.'s internal control over compliance with the types of requirements that could have a direct material effect on each major state project to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state project and to test and report on internal control over compliance in accordance with the Florida Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Family First, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state project on a timely basis. *A material weakness in internal control over compliance* is a deficiency or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state project will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be a material weakness. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Florida Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Schaefer, Tschoy, Whittemt, Mitchell & Shuilen, LLP

Maitland, Florida
March 26, 2020

Family First, Inc.
Schedule of Findings and Questioned Costs
Year Ended December 31, 2019

A. Summary of the Audit Results

1. The Auditor's report expresses an unmodified opinion on the financial statements of Family First, Inc.
2. No significant deficiencies or material weaknesses were disclosed during the audit of the financial statements and is reported in the Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of Family First, Inc. were disclosed during the audit.
4. No significant deficiencies or material weaknesses in internal control over the major state projects were disclosed during the audit in the Independent Auditor's Report on Compliance with Requirements Applicable to Each Major State Project and on Internal Control Over Compliance in Accordance with the Florida Single Audit Act.
5. The auditor's report on compliance for the major State projects for Family First, Inc. expresses an unqualified opinion.
6. There are no audit findings relative to the major state projects for Family First, Inc.
7. The programs tested as major state projects were the State Project CSFA #60.134 - Strong Families Domestic Violence Campaign, State Project CSFA #48.040 - School Instructional Enhancement Program and State Project CSFA #60.160 - Family Strengthening, Public Awareness and Adoption Outreach.
8. The threshold for distinguishing Types A and B programs was \$342,926.

B. Financial Statement Findings

1. No matters reported.

C. Major State Project Findings and Questioned Costs

1. No matters reported.

Family First, Inc.
Schedule of Findings and Questioned Costs
Year Ended December 31, 2019

D. Summary Schedule of Prior Audit Finding

1. No Summary Schedule of Prior Audit Findings (see AG Rule 10.656(3)(d)(5)) is required because there are no prior audit findings related to state projects.

End of Schedule of Findings and Questioned Costs